

[Federal Register: May 27, 2005 (Volume 70, Number 102)]  
 [Notices]  
 [Page 30821-30822]  
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 [DOCID:fr27my05-104]

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OFFICE OF MANAGEMENT AND BUDGET

**Acquisition Advisory Panel; Notification of Upcoming Meetings of the Acquisition Advisory Panel**

AGENCY: Office of Management and Budget, Executive Office of the President.

ACTION: Notice of Federal **Advisory** Committee meetings.

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SUMMARY: The Office of Management and Budget announces a meeting of the **Acquisition Advisory Panel** (AAP or **Panel**) established in accordance with the Services **Acquisition** Reform Act of 2003.

DATES: A public meeting of the **Panel** will be held on June 14, 2005 beginning at 9 a.m. eastern time and ending no later than 5 p.m.

ADDRESSES: The June 14, 2005 meeting will be held at the Federal Deposit Insurance Corporation (FDIC), Basement Auditorium, 801 17th Street, NW., Washington, DC 20434. The public is asked to preregister one week in advance for the meeting due to security and seating limitations (see below for information on preregistration).

FOR FURTHER INFORMATION CONTACT: Members of the public wishing further information concerning this meeting, the **Acquisition Advisory Panel**, or to pre-register for the meeting, should contact Ms. Laura Auletta, Designated Federal Officer (DFO), at: [laura.auletta@gsa.gov](mailto:laura.auletta@gsa.gov), phone/voice mail (202) 208-7279, or mail at: General Services Administration, 1800 F Street, NW., Room 4006, Washington, DC 20405. Members of the public wishing to reserve speaking time must contact Ms. Anne Terry, AAP Staff Analyst, in writing at: [anne.terry@gsa.gov](mailto:anne.terry@gsa.gov), by FAX at 202-501-3341, or mail at the address given above for the DFO, no later than one week prior to the meeting.

SUPPLEMENTARY INFORMATION:

(a) Background: The purpose of the **Panel** is to provide independent advice and recommendations to the Office of Federal Procurement Policy and Congress pursuant to Section 1423 of the Services **Acquisition** Reform Act of 2003. The **Panel**'s statutory charter is to review Federal contracting laws, regulations, and governmentwide policies, including the use of commercial practices, performance-based contracting, performance of **acquisition** functions across agency lines of responsibility, and governmentwide contracts. Interested parties are invited to attend the meeting. The **Panel** working groups, established at the February 28, 2005 public meeting of the AAP (see <http://frwebgate.access.gpo.gov> for a list of working groups), will report on the

scope of their review during this meeting, which may include any

follow-up recommendations for additional working groups or other issues to be examined. The **Panel** also expects to hear from additional invited speakers from the public and private sectors who will address issues related to the **Panel's** statutory charter. In addition to working group scope reports and invited speakers, the **Panel** also invites oral public comments at this meeting and has reserved an estimated one hour for this purpose. Members of the public wishing to address the **Panel** during the meeting must contact Ms. Anne Terry, in writing, as soon as possible to reserve time (see contact information above). Additional time for oral public comments is expected at future public meetings to be announced in the Federal Register.

(b) Availability of Materials for the Meetings: Please see the **Acquisition Advisory Panel** Web site for any available materials, including draft agendas, for this meeting <http://frwebgate.access.gpo.gov/cgi-bin/1>

Questions/issues of particular interest to the **Panel** are also available to the public on this Web site. The **Panel** asks that the public focus on these questions/issues when presenting oral public comments or submitting written statements to the **Panel**. The public may also obtain copies of Initial Working Group Reports presented at the March 30, 2005 public meeting and public presentations made to the **Panel** at its Web site under ``Meeting Materials'' at <http://frwebgate.access.gpo.gov/cgi-bin/leaving.>

(c) Procedures for Providing Public Comments: It is the policy of the **Acquisition Advisory Panel** to accept written public statements of any length, and to accommodate oral public comments whenever possible. To facilitate **Panel** discussions at its meetings, the **Panel** may not accept oral comments at all meetings. The **Panel** Staff expects that public statements presented at **Panel** meetings will be focused on the **Panel's** statutory charter, working group topics, and posted questions/issues, and not be repetitive of previously submitted oral or written statements, and that comments will be relevant to the issues under discussion.

Oral Comments: Speaking times will be confirmed by **Panel** staff on a ``first-come/first-serve'' basis. To accommodate as many speakers as possible, oral public comments must be no longer than 10 minutes for the June 14th meeting. Because **Panel** members may ask questions, reserved times will

[[Page 30822]]

be approximate. Interested parties must contact Ms. Anne Terry, in writing (via mail, e-mail, or fax identified above for Ms. Terry) at least one week prior to the meeting in order to be placed on the public speaker list for the meeting. Oral requests for speaking time will not be taken. Speakers are requested to bring extra copies of their comments and presentation slides for distribution to the **Panel** at the meeting. Speakers wishing to use a Power Point presentation must email the presentation to Ms. Terry one week in advance of the meeting.

Written Statements: Although written statements are accepted until the date of the meeting (unless otherwise stated), written statements should be received by the **Panel** Staff at least one week prior to the meeting date so that they may be made available to the **Panel** for their consideration prior to the meeting. Written statements should be supplied to the DFO at the address/contact information given in this Federal Register Notice in one of the following formats (Adobe Acrobat, WordPerfect, Word, or Rich Text files, in IBI-PC/Windows 98/2000/XP format). Please note: Since the **Panel** operates under the provisions of the Federal **Advisory** Committee Act, as amended, all public presentations or written statements will be treated as public documents

and will be made available for public inspection, up to and including being posted on the **Panel**'s Web site.

(d) Meeting Accommodations: Individuals requiring special accommodation to access the public meetings listed above should contact Ms. Auletta at least five business days prior to the meeting so that appropriate arrangements can be made.

Laura Auletta,  
Designated Federal Officer (Executive Director), **Acquisition Advisory Panel**.

[FR Doc. 05-10707 Filed 5-25-05; 9:56 am]

BILLING CODE 3110-01-P